

Carriage Lawn at Barkley
Board of Directors Meeting
Minutes (Part 2 of 2)

November 14, 2016

HOA Board of Directors vs. Architectural Review Board Position (Hiranya Maru)

Prior to leaving the meeting, Hiranya was again asked if he prefers the Board position or that of the ARB (he currently serves on both but must resign one position per the documents). The Board has been awaiting his decision. He chose not to make the decision and asked that the Board determine which seat he should hold.

Background – The Board requested Hiranya’s decision on this issue by September. None was received. Separation of the two positions is necessary, as the Appeal of any ARB decision would be heard by the Board of Directors. To ensure compliance with the governing documents CLAB’s legal counsel suggested a clear and clean line clearly dividing the ARB and Board.

All other members remained in the meeting and a brief discussion ensued. **Motion:** *Hiranya is recognized as a tremendously helpful and knowledgeable member of the ARB and should remain on the ARB and should resign his Board position. Motion Passed Unanimously*

Snow Removal Contractor – 30-Day Notice – The snow removal was less than stellar, with promises of returning to clear Kildare and Royal Doulton that never materialized. Members of the community had to band together to shovel snow so that safety vehicles could approach and residents could travel the roads as beset as possible. The Board requested Carrie (GHA Property Manager) to contract out the snow removal to another vendor, if available. The vendor responded quickly to remove the snow which had already hardened and was very deep. For this and other reasons, the Board has chosen to provide a 30-Day Notice to Void to our snow removal company.

Snow Removal Proposals – Proposals were considered and Creative StoneScapes (hereinafter known as Aurora Landscapes) proposal was approved by the Board for the 2017 snow removal contract, with the expiration date of December 31, 2017. After a 30-Day Notice to the previous vendor, Aurora Landscapes is to begin servicing our community at 12 a.m. on January 16, 2017. The snow removal will begin at 2 ¾ inches (roughly estimated between snow fall reported at Dulles and Reagan National Airports). The community may call for early or additional services at any time. **Motion Passed Unanimously**

Nipper Way Irrigation & Community Irrigation Maintenance – The Board voted to approve Hydro Tech for the installation of an irrigation system at the Nipper Way entrance, for gardens on each side of the entrance. Installation will begin when weather improves and prior to the planting season. Hydro-Tech has also been secured for maintenance of the community sprinkler system and Saxon Flowers – and will maintain Nipper Way, once installed.

Saxon Flowers Entrance Brick – Power washing was performed on October 25, 2016 to remove discoloration, dirt and growth on the brick and mortar. Additionally, grout work is scheduled and cleaning was needed prior to the work being performed. Reston Painting was the vendor chosen to clean. *Note: Once irrigation is in place on Nipper Way, cleaning of brickwork and monuments will be easily available, as well.*

Grout Work on Entrance Brick (Saxon Flowers Drive & Nipper Way) – Creative StoneScapes replaced the stain on the discolored grout which was located at both entrances, from a previous repair on the walls and monuments. Work was completed on November 11, 2016.

Entrance Gardens (Saxon Flowers Drive & Nipper Way) – Sweet Garden cleaned-up our gardens for a very late fall planting, when our landscape contractor was unable to meet the planting deadlines as outlined in our agreement. The Board was happy with the look and presentation of the work performed by Sweet Garden.

Doggie Station #4 Installation – The Board approved 4th Doggie Station was installed on November 9, 2016 along Blue Royale, between Saxon Flowers and Langdon Gate. The proximity was determined by the excessive use of the receptacle at the work-out area near the Saxon Flowers entrance.

Sign Replacement – *Motion: The Board approved 18 No Parking signs, 1 Stop Sign and replacement of 3 wooden posts along with removal of wood that extends above posts throughout the community. Motion Passed Unanimously*

Gates Hudson Community Management – The contract renewal was previously discussed among Board Members on email and a decision was made to move forward with proposing a one-year agreement. Gay reported that she had spoken with Lynn Kiley of GHA with favorable results and the fee would remain the same for 2017 as it had been for 2016. *Motion: Motion was made to accept the agreement for a period of one (1) year, to be reconsidered thereafter for 2018. Motion Passed Unanimously*

Adjournment – Motion - to Adjourn by Mark Walker, Second by G'Ann Zieger. Motion Passed Unanimously

Meeting Adjourned at: 9:45 p.m.

Minutes Submitted by: Gay Ashley

Minutes Reviewed by: Minutes Presented for Review at the January 30, 2017 Board of Directors Meeting. With only 2 of the 3 remaining Board Members present at the January 30 meeting, who were also present at the entire November 14, 2016 meeting, it was suggested and agreed upon that the Minutes would be presented for review and approval again at a brief Board of Directors Meeting, just prior to the Annual Meeting on February 28, 2017. There was no dissention, simply as a matter of protocol for the Board. All agreed.

Minutes Reviewed by: The Board of Directors on March 1, 2017 by Email

Minutes Approved: May 16, 2017

Vote was: For – 2 (Mary and Gay)
Against - 0
Abstained – 1 (Jim)